

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF LOWER MOUTERE SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

The Auditor-General is the auditor of Lower Moutere School (the School). The Auditor-General has appointed me, Warren Johnstone, using the staff and resources of BDO Christchurch, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 3 to 18, that comprise the statement of financial position as at 31 December 2020, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2020; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity Standards Reduced Disclosure Regime as applicable to entities that qualify as tier 2.

Our audit was completed on 31st May 2021. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board is responsible for the other information. The other information comprises the information included in the Kiwisport Report, Analysis of Variance and Board of Trustees Listing, but does not include the financial statements, and our auditor's report thereon.

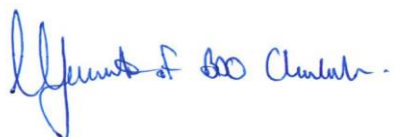
Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Warren Johnstone
BDO Christchurch
On behalf of the Auditor-General
Christchurch, New Zealand

LOWER MOUTERE SCHOOL



ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

School Directory

Ministry Number:	3200
Principal:	Chris Bascand
School Address:	8 School Road, Lower Moutere
School Postal Address:	8 School Road, RD 2, Upper Moutere, 7175
School Phone:	03 526 7775
School Email:	secretary@lowermoutere.school.nz

LOWER MOUTERE SCHOOL

Annual Report - For the year ended 31 December 2020

Index

Page	Statement
	Financial Statements
<u>1</u>	Statement of Responsibility
<u>2</u>	Board of Trustees
<u>3</u>	Statement of Comprehensive Revenue and Expense
<u>4</u>	Statement of Changes in Net Assets/Equity
<u>5</u>	Statement of Financial Position
<u>6</u>	Statement of Cash Flows
<u>7 - 18</u>	Notes to the Financial Statements
	Other Information
	Analysis of Variance
	Kiwisport

Lower Moutere School

Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflect the financial position and operations of the School.

The School's 2020 financial statements are authorised for issue by the Board.

Pip Lingard

Full Name of Board Chairperson



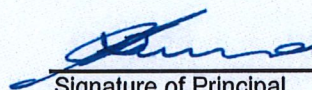
Signature of Board Chairperson

31 May 2021

Date:

Christopher Anthony Bassand

Full Name of Principal



Signature of Principal

31 May 2021

Date:

Lower Moutere School

Members of the Board of Trustees

For the year ended 31 December 2020

Name	Position	How Position Gained	Held Until
Pip Lingard	Chairperson	Elected	Jun 2022
Brendan Horrell	Deputy Chairperson	Elected	Jun 2022
Anthony Draaijer	Relieving Principal	Ex Officio	
Chris Bascand	Principal	ex Officio	Sabatical
Eric Gardner	Parent Rep	Elected	Jun 2022
Nellie Bell	Maori Rep	Elected	Jun 2022
Hayley Ryan	Parent Rep	Elected	Jun 2022
Heather Baigent	Parent Rep	Elected	Jun 2022
Ross Fitzsimmons	Staff Rep	Elected	Jun 2022

In Attendance

Sharon Ferguson BOT Secretary

Lower Moutere School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Revenue				
Government Grants	2	1,742,079	1,559,912	1,520,494
Locally Raised Funds	3	47,145	76,169	78,460
Interest Income		3,211	850	4,867
		<u>1,792,435</u>	<u>1,636,931</u>	<u>1,603,821</u>
Expenses				
Locally Raised Funds	3	39,548	34,375	39,728
Learning Resources	4	1,248,640	1,114,794	1,140,612
Administration	5	121,502	119,447	110,392
Finance		1,715	-	1,916
Property	6	335,262	343,323	284,910
Depreciation	7	35,736	40,000	40,248
Loss on Disposal of Property, Plant and Equipment		71	-	-
		<u>1,782,474</u>	<u>1,651,939</u>	<u>1,617,806</u>
Net Surplus / (Deficit) for the year		9,961	(15,008)	(13,985)
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>9,961</u>	<u>(15,008)</u>	<u>(13,985)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.



Lower Moutere School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Balance at 1 January		277,819	277,819	291,804
Total comprehensive revenue and expense for the year		9,961	(15,008)	(13,985)
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		8,652	-	-
Equity at 31 December	24	296,432	262,811	277,819
Retained Earnings		296,432	262,811	277,819
Equity at 31 December		296,432	262,811	277,819

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



Lower Moutere School
Statement of Financial Position
As at 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	8	83,756	35,309	10,317
Accounts Receivable	9	86,185	68,317	68,317
GST Receivable		7,433	5,929	5,929
Prepayments		7,831	8,885	8,885
Investments	10	203,475	150,000	150,000
Funds owing for Capital Works Projects	18	-	2,054	2,054
		<u>388,680</u>	<u>270,494</u>	<u>245,502</u>
Current Liabilities				
Accounts Payable	12	157,691	72,555	72,555
Revenue Received in Advance	13	1,160	1,148	1,148
Provision for Cyclical Maintenance	14	3,822	3,822	3,822
Painting Contract Liability - Current Portion	15	13,757	27,514	27,514
Finance Lease Liability - Current Portion	16	9,387	8,306	8,306
Funds held in Trust	17	10,683	4,896	4,896
Funds held for Capital Works Projects	18	47,827	-	-
		<u>244,327</u>	<u>118,241</u>	<u>118,241</u>
Working Capital Surplus/(Deficit)		144,353	152,253	127,261
Non-current Assets				
Property, Plant and Equipment	11	204,945	147,749	187,749
		<u>204,945</u>	<u>147,749</u>	<u>187,749</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	44,125	28,890	28,890
Painting Contract Liability	15	4,691	1,017	1,017
Finance Lease Liability	16	4,050	7,284	7,284
		<u>52,866</u>	<u>37,191</u>	<u>37,191</u>
Net Assets		<u>296,432</u>	<u>262,811</u>	<u>277,819</u>
Equity	24	<u>296,432</u>	<u>262,811</u>	<u>277,819</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



Lower Moutere School
Statement of Cash Flows
For the year ended 31 December 2020

		2020	2020	2019
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		499,712	429,375	380,957
Locally Raised Funds		46,573	76,169	72,032
Goods and Services Tax (net)		(1,504)	-	(2,574)
Payments to Employees		(226,358)	(203,005)	(217,262)
Payments to Suppliers		(191,570)	(278,397)	(220,131)
Funds Administered on Behalf of Third Parties		5,787	-	(2,807)
Cyclical Maintenance payments in the Year		(4,247)	-	(4,247)
Interest Received		3,569	850	4,210
Net cash from/(to) Operating Activities		131,962	24,992	10,178
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		(44,677)	-	(23,692)
Purchase of Investments		(53,475)	-	(150,000)
Net cash (to) / from Investing Activities		(98,152)	-	(173,692)
Cash flows from Financing Activities				
Furniture and Equipment Grant		8,652	-	-
Finance Lease Payments		(8,821)	-	(13,658)
Painting Contract Payments		(10,083)	-	(9,510)
Funds held for Capital Works Projects		49,881	-	(2,054)
Net cash from/(to) Financing Activities		39,629	-	(25,222)
Net increase/(decrease) in cash and cash equivalents		73,439	24,992	(188,736)
Cash and cash equivalents at the beginning of the year	8	10,317	10,317	199,053
Cash and cash equivalents at the end of the year	8	83,756	35,309	10,317

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Lower Moutere School

Notes to the Financial Statements

For the year ended 31 December 2020

1. Statement of Accounting Policies

1.1. Reporting Entity

Lower Moutere School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

1.2. Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Cyclical Maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.



Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

1.3. Revenue Recognition

Government Grants

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers Salaries Grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of Land and Buildings Grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

1.4. Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

1.5. Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

1.6. Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

1.7. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

1.8. Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The School's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.



1.9. Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

1.10. Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

1.11. Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	25-50 years
Furniture and equipment	10-25 years
Information and communication technology	4-5 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

1.12. Impairment of property, plant and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.



1.13. Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

1.14. Employment Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows

1.15. Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

1.16. Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

1.17. Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

1.18. Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

1.19. Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.



1.20. Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

1.21. Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

1.22. Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operational Grants	427,505	410,404	339,317
Teachers' Salaries Grants	1,049,093	943,230	943,230
Use of Land and Buildings Grants	189,901	187,307	187,307
Other MoE Grants	73,140	18,971	49,488
Other Government Grants	2,440	-	1,152
	<u>1,742,079</u>	<u>1,559,912</u>	<u>1,520,494</u>

The School has opted in to the donations scheme for this year. Total amount received was \$30,600.

Other MOE Grants total includes additional COVID-19 funding totalling \$7,448 for the year ended 31 December 2020.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Revenue			
Donations	625	28,550	18,027
Fundraising	4,660	2,000	7,693
Bequests & Grants	6,372	8,500	-
Other Revenue	-	1,020	15,509
Transport Revenue	9,881	12,500	-
Trading	10,939	5,695	10,901
Activities	14,668	17,904	26,330
	<u>47,145</u>	<u>76,169</u>	<u>78,460</u>
Expenses			
Activities	17,112	16,000	29,454
Trading	8,697	4,675	7,976
Fundraising (Costs of Raising Funds)	2,977	100	2,298
Transport (Local)	10,762	13,600	-
	<u>39,548</u>	<u>34,375</u>	<u>39,728</u>
<i>Surplus for the year Locally raised funds</i>	<u>7,597</u>	<u>41,794</u>	<u>38,732</u>

4. Learning Resources

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Curricular	44,034	35,828	31,958
Equipment Repairs	3,523	5,865	4,587
Information and Communication Technology	6,551	2,975	18,345
Library Resources	1,103	3,086	501
Employee Benefits - Salaries	1,186,181	1,058,230	1,074,918
Staff Development	7,248	8,810	10,303
	<u>1,248,640</u>	<u>1,114,794</u>	<u>1,140,612</u>

5. Administration

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Audit Fee	3,708	3,708	3,600
Board of Trustees Fees	3,900	5,500	4,305
Board of Trustees Expenses	7,575	6,237	10,061
Communication	4,236	2,932	2,921
Consumables	9,607	5,780	7,289
Operating Lease	(421)	10,965	542
Legal Fees	-	-	232
Other	7,557	9,010	7,685
Employee Benefits - Salaries	75,442	68,005	67,440
Insurance	3,567	3,910	2,434
Service Providers, Contractors and Consultancy	6,331	3,400	3,883
	<u>121,502</u>	<u>119,447</u>	<u>110,392</u>

6. Property

	2020	2020 Budget (Unaudited)	2019
	Actual		Actual
	\$	\$	\$
Caretaking and Cleaning Consumables	4,798	4,144	4,573
Consultancy and Contract Services	32,445	27,200	-
Cyclical Maintenance Provision	11,726	13,000	9,630
Adjustment to the Provision	7,756	-	-
Grounds	32,986	22,525	11,693
Heat, Light and Water	8,589	12,877	9,342
Repairs and Maintenance	24,891	53,720	42,129
Use of Land and Buildings	189,901	187,307	187,307
Security	2,377	2,550	-
Employee Benefits - Salaries	19,793	20,000	20,236
	<u>335,262</u>	<u>343,323</u>	<u>284,910</u>

The Use of Land and Buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation of Property, Plant and Equipment

	2020	2020 Budget (Unaudited)	2019
	Actual		Actual
	\$	\$	\$
Building Improvements	7,422	7,400	7,422
Furniture and Equipment	12,671	11,800	11,557
Information and Communication Technology	5,069	5,000	4,504
Leased Assets	9,799	15,000	15,920
Library Resources	775	800	845
	<u>35,736</u>	<u>40,000</u>	<u>40,248</u>

8. Cash and Cash Equivalents

	2020	2020 Budget (Unaudited)	2019
	Actual		Actual
	\$	\$	\$
Bank Current Account	83,756	35,309	10,317
Cash and cash equivalents for Statement of Cash Flows	<u>83,756</u>	<u>35,309</u>	<u>10,317</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$83,756 Cash and Cash Equivalents, \$47,827 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2021 on Crown owned school buildings under the School's Five Year Property Plan.

9. Accounts Receivable

	2020	2020 Budget (Unaudited)	2019
	Actual		Actual
	\$	\$	\$
Receivables	6,817	6,233	6,233
Interest Receivable	437	795	795
Teacher Salaries Grant Receivable	<u>78,931</u>	<u>61,289</u>	<u>61,289</u>
	<u>86,185</u>	<u>68,317</u>	<u>68,317</u>
Receivables from Exchange Transactions	7,254	7,028	7,028
Receivables from Non-Exchange Transactions	<u>78,931</u>	<u>61,289</u>	<u>61,289</u>
	<u>86,185</u>	<u>68,317</u>	<u>68,317</u>

10. Investments

The School's investment activities are classified as follows:

	2020	2020 Budget (Unaudited)	2019
	Actual \$	\$	Actual \$
Current Asset			
Short-term Bank Deposits	203,475	150,000	150,000
Total Investments	203,475	150,000	150,000

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2020	\$	\$	\$	\$	\$	\$
Building Improvements	95,720	-	-	-	(7,422)	88,298
Furniture and Equipment	59,781	32,054	-	-	(12,671)	79,164
Information and Communication Technology	11,778	12,263	-	-	(5,069)	18,972
Leased Assets	14,556	8,326	-	-	(9,799)	13,083
Library Resources	5,914	360	(71)	-	(775)	5,428
Balance at 31 December 2020	187,749	53,003	(71)	-	(35,736)	204,945

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2020			
Building Improvements	152,224	(63,926)	88,298
Furniture and Equipment	219,447	(140,283)	79,164
Information and Communication Technology	73,862	(54,890)	18,972
Leased Assets	36,844	(23,761)	13,083
Library Resources	31,909	(26,481)	5,428
Balance at 31 December 2020	514,286	(309,341)	204,945

The net carrying value of equipment held under a finance lease is \$13,083 (2019: \$14,556)

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2019	\$	\$	\$	\$	\$	\$
Building Improvements	103,142	-	-	-	(7,422)	95,720
Furniture and Equipment	51,291	20,047	-	-	(11,557)	59,781
Information and Communication Technology	13,577	2,705	-	-	(4,504)	11,778
Leased Assets	27,566	2,910	-	-	(15,920)	14,556
Library Resources	5,819	940	-	-	(845)	5,914
Balance at 31 December 2019	201,395	26,602	-	-	(40,248)	187,749

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2019			
Building Improvements	152,224	(56,504)	95,720
Furniture and Equipment	187,392	(127,611)	59,781
Information and Communication Technology	61,599	(49,821)	11,778
Leased Assets	36,504	(21,948)	14,556
Library Resources	31,931	(26,017)	5,914
Balance at 31 December 2019	469,650	(281,901)	187,749

12. Accounts Payable

	2020	2020 Budget (Unaudited)	2019
	Actual \$	\$	Actual \$
Operating creditors	66,548	7,728	7,728
Accruals	2,709	-	-
Employee Entitlements - salaries	84,116	61,289	61,289
Employee Entitlements - leave accrual	4,318	3,538	3,538
	157,691	72,555	72,555
Payables for Exchange Transactions	157,691	72,555	72,555
	157,691	72,555	72,555

The carrying value of payables approximates their fair value.



13. Revenue Received in Advance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Other	1,160	1,148	1,148
	<u>1,160</u>	<u>1,148</u>	<u>1,148</u>

14. Provision for Cyclical Maintenance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Provision at the Start of the Year	32,712	32,712	27,329
Increase/ (decrease) to the Provision During the Year	11,726	-	9,630
Adjustment to the Provision	7,756	-	-
Use of the Provision During the Year	(4,247)	-	(4,247)
Provision at the End of the Year	<u>47,947</u>	<u>32,712</u>	<u>32,712</u>
Cyclical Maintenance - Current	3,822	3,822	3,822
Cyclical Maintenance - Term	<u>44,125</u>	<u>28,890</u>	<u>28,890</u>
	<u>47,947</u>	<u>32,712</u>	<u>32,712</u>

15. Painting Contract Liability

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Current Liability	13,757	27,514	27,514
Non Current Liability	4,691	1,017	1,017
	<u>18,448</u>	<u>28,531</u>	<u>28,531</u>

In 2016 the Board signed an agreement with Scheduled Maintenance Services Ltd (the contractor) for an agreed programme of work covering an eight year period. The programme provides for an interior and exterior repaint of the Ministry owned buildings in 2016, with regular maintenance in subsequent years. The agreement has an annual commitment of \$13,757. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.

16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
No Later than One Year	10,246	9,405	9,405
Later than One Year and no Later than Five Years	4,293	7,665	7,665
	<u>14,539</u>	<u>17,070</u>	<u>17,070</u>

17. Funds Held in Trust

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	10,683	4,896	4,896
	<u>10,683</u>	<u>4,896</u>	<u>4,896</u>

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

18. Funds Held for Capital Works

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2020	Opening Balances	Receipts from MoE	Payments	BOT Contributions	Closing Balances
		\$	\$	\$	\$	\$
Hall Doors upgrade	Completed	(2,054)	3,261	(1,207)	-	-
SIP: Install heatpumps; security cameras	In Progress	-	15,952	(7,325)	-	8,627
SIP: Underfloor insulation	Completed	-	7,642	(7,642)	-	-
MP: Kitchen upgrade	In Progress	-	14,517	(13,005)	-	1,512
Window & Door upgrade	In Progress	-	83,809	(46,121)	-	37,688
Totals		(2,054)	125,181	(75,300)	-	47,827

Represented by:

Funds Held on Behalf of the Ministry of Education

47,827
47,827

	2019	Opening Balances	Receipts from MoE	Payments	BOT Contributions	Closing Balances
		\$	\$	\$	\$	\$
Hall Doors upgrade	In Progress	-	22,983	(25,037)	-	(2,054)
Totals		-	22,983	(25,037)	-	(2,054)

19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

20. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, and Deputy Principals.

	2020 Actual \$	2019 Actual \$
Board Members		
Remuneration	3,900	4,305
Full-time equivalent members	0.08	0.11
Leadership Team		
Remuneration	345,645	335,526
Full-time equivalent members	3.00	3.00
Total key management personnel remuneration	349,545	339,831
Total full-time equivalent personnel	3.08	3.11

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual \$000	2019 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130 - 140	150-160
Benefits and Other Emoluments	15 - 20	18-19
Termination Benefits	0 - 0	0 - 0

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
100 -110	2.00	1.00
	2.00	1.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total	\$ -	\$ -
Number of People	-	-

22. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

Holidays Act Compliance – Schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

23. Commitments

(a) Capital Commitments

As at 31 December 2020 the Board has entered into the following contract agreements for capital works.

(a) A contract to Install Heatpumps, security cameras to be completed in 2021, which will be fully funded by the Ministry of Education. \$15,952 has been received of which \$7,325 has been spent on the project to date; and

(b) Contract for Kitchen upgrade to be completed in 2021, which will be fully funded by the Ministry of Education. \$14,517 has been received of which \$13,004 has been spent on the project to date; and

(c) Contract for Window & Door upgrade to be completed in 2021, which will be fully funded by the Ministry of Education. \$83,808 has been received of which \$46,121 has been spent on the project to date.

(Capital commitments at 31 December 2019: nil)

(b) Operating Commitments

As at 31 December 2020 the Board has not entered into any operating contracts:

(Operating commitments at 31 December 2019: nil)



24. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

25. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Financial assets measured at amortised cost			
Cash and Cash Equivalents	83,756	35,309	10,317
Receivables	86,185	68,317	68,317
Investments - Term Deposits	203,475	150,000	150,000
Total Financial assets measured at amortised cost	<u>373,416</u>	<u>253,626</u>	<u>228,634</u>
Financial liabilities measured at amortised cost			
Payables	157,691	72,555	72,555
Finance Leases	13,437	15,590	15,590
Painting Contract Liability	18,448	28,531	28,531
Total Financial liabilities measured at amortised Cost	<u>189,576</u>	<u>116,676</u>	<u>116,676</u>

26. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.